

Crossbow Condominium #0310034
Annual General Meeting
January 7, 2017 at 12:00 p.m.at the Coast Hotel

1. **Call to order:** Meeting called to order at 12:05 p.m. by David Minifie. No objections from those in attendance for Becki Kochan of PEKA recording the minutes.
2. **Calling of the roll and authorization of the proxies:** 48 units present and 34 by proxy. Quorum declared.
3. **Proof of notice of meeting or waiver of notice:** Proof of meeting acknowledged by those in attendance.
4. **Reports:**
 - a) Social Committee: Members from both Social Committees prepared and hosted joint gatherings. The largest event saw 78 owners from both phases attend. A huge thank you to those who organized and attended.
 - b) Safety: Board members met to organize a few safety items. "Muster" signs have been installed adjacent to each amenity building. Owners from each phase should gather at the muster sign on the opposite side of the road in the event of an emergency. The amenity buildings will also be opened for owners/occupants during emergencies that require a full building evacuation. In the event of an emergency, Russell Security attends and will be the main contact for afterhours access as part of their contract; Spillett Security Group Inc., as a special matter, will also respond and open the applicable amenity building if so requested.
 - c) Crossbow hill: A line was painted down the center of the road. This has helped deter people from parking on the side of the road.
5. **Approval of the January 9, 2016 AGM minutes:** Motion by 217-155, seconded by 111-175 to approve the January 9, 2016 AGM minutes. Motion carried.
6. **Business arising from the January 9, 2016 AGM minutes:**
 - a) Common road: Parking on the main road is not permitted. This road is classified as a fire lane. Contractors are reminded by PEKA to not park on the road.
7. **Financial Report:** The consolidated financial statements of Condominium #0310034 (operating as Crossbow Point & Crossbow Landing) are prepared to fulfill the requirement set out in the condominium's bylaws. The funds of Crossbow Landing & Crossbow Point are each held in completely separate accounts. Each Board approves their portion of the consolidated statements.
8. **Appointment of auditors:** Motion by 314-175, seconded by 303-150, to appoint Cremers & Elliott as auditors for the year ending August 31, 2017. Motion carried.
9. **New Business:**

- a) 2018 AGM date: The Boards have proposed that the next AGM be scheduled on January 6, 2018. Please plan on attending, or submit your proxy, to ensure quorum is achieved.

10. Election of Crossbow Landing Board and Crossbow Point Board:

- (a) Crossbow Landing: The following unit owners volunteered to serve on the Board of Directors: 113-150 and 331-150 volunteered. Unit 303-150 was nominated by 114-170. Nomination accepted. Unit 304-150 was nominated by unit 303-150. Nomination accepted. Unit 104-170 was nominated by unit 102-150. Nomination accepted. Motion by unit 115-170, seconded by 114-150 to cease nominations and accept the Board as volunteered and nominated. Motion carried.

(1)	Nominee	Nominated by / volunteered
	Jason Wilkinson (113-150)	Volunteer
	Lauren Davison (331-150)	Volunteer
	Doug Macdonald (303-150)	Nominated by unit 114-170
	Todd Long (304-150)	Nominated by unit 303-150
	Virginia Haase (104-170)	Nominated by unit 102-150

- (b) Crossbow Point: The following unit owners volunteered to serve on the Board of Directors: 310-175, 314-175, 208-155 and 309-155. Unit 212-175 was nominated by 217-155. Nomination accepted. Motion by unit 106-155, seconded by 102-175 to cease nominations and accept the Board as volunteered and nominated. Motion carried

(1)	Nominee	Nominated by / volunteered
	Ron Davies (212-175)	Nominated by unit 217-155
	David Minifie (310-175)	Volunteer
	Anne Forbes (314-175)	Volunteer
	Brent Robertson (309-155)	Volunteer
	Gottfried Haase (208-155)	Volunteer

Thank you to Don Lawrence for all the hard work he put in over the years. His assistance with the log project and legal aspects in particular were extremely valuable.

- 11. Adjournment:** Motion to adjourn at 12:49 p.m. by 115-175.

DISCLAIMER: Until reviewed and approved at a future Annual Committee meeting, at which time changes may be made, minutes are unapproved