

**Crossbow Point Condominium
Board of Directors Meeting
Held January 4, 2014 after the Annual General Meeting**

In Attendance: David Minifie, Don Lawrence, Murray Lambert, Lawrence Nyman and Anne Forbes; with Gibson Rencz and Becki Kochan from PEKA.

1. **Meeting Call to Order:** 2:05 p.m. by David.

2. **Board Positions:** Motion by Don, seconded by Anne, to approve the officers as volunteered:
 - (a) Chair: David Minifie
 - (b) Vice Chair: Don Lawrence
 - (c) Secretary: Lawrence Nyman (Robert Reed will do a pass off to Lawrence).
 - (d) Treasurer: Anne Forbes
 - (1) Treasurer will be contacted by email when cheques are ready.
 - (2) Signing: treasurer must come in to sign & sign by the 20th of the month.
 - (e) Second Signing Authority: will be notified by the Treasurer if they are unable to sign the cheques: David Minifie
 - (f) Director: Murray Lambert

Motion Carried. David will do an orientation with the new Board members prior to the next Board meeting.

3. **Gowlings report:** Don will forward the report to the new Board. Bev & Robert will be invited to attend the discussion but will not be able to vote.

4. **Set Next Meeting Date: January 18/14** (log committee only) at 9:00 a.m. – A meeting will be held with Gowlings the week of January 20/14 (tentatively). The next Board meeting will be held **February 22/14**. Time TBD.

5. **Adjournment:** 2:20 p.m. by David.

DISCLAIMER: Until reviewed and approved at a future Board of Directors meeting, at which time changes may be made, minutes are unapproved.