

**Crossbow Condominium
Board of Directors Meeting
Held December 13, 2014 at 10:30 a.m. at PEKA**

In Attendance:

CB Landing: Robert Vanderzweerde, Stephen Goodship, Murray Freeman and Jim Bell;

CB Point: Murray Lambert, Don Lawrence, David Minifie, Lawrence Nyman and Anne Forbes;

Regrets: Alex Howell (CB Landing)

PEKA: Gibson Rencz

1. **Meeting Call to Order:** 10:26 a.m. by Stephen. No objections to Gibson hosting the meeting and recording the minutes.
2. **Additions to the agenda / approval of agenda:** No additions to the agenda. Approved as presented.
3. **Approval of the December 7, 2013 Board meeting minutes:** Motion by David, seconded by Murray L to approve the December 7, 2013 Board meeting minutes with the following revision: 2) add Murray's last name initial to the motion. Motion carried.
4. **Business arising from the December 7, 2013 Board meeting minutes:**
 - a) Parking on the main road: owners on both sides have been reminded not to park on the road.
 - b) Stop sign: The stop sign has been replaced.
5. **New Business:**
 - a) Preparation for AGM on January 3, 2015: The schedule of events was reviewed. No changes made.
 - b) Consolidated financial statement: Motion by Robert, seconded by Anne to approve the consolidated financial statements as prepared. Motion carried.
 - i. Tax return: Motion by Robert, seconded by Anne to have PEKA sign the annual consolidated tax return. Motion carried.
 - c) Sand box for the main hill: Motion by Stephen, seconded by Anne to have the snow removal contractor install a box full of sand near the middle of the hill (adjacent to the 165 building) so that owners can use it on the road as needed. Motion carried. PEKA will notify the snow removal contractor to have this installed. The hill will be monitored to determine if one box is enough. The cost of the sand box will be split evenly (Landing and Point).
6. **Set next meeting date:**
 - a) Joint meeting: December 12, 2015 at 10:00 a.m.
 - b) AGM: January 9, 2015 (tentative)
7. **Adjournment:** 10:54 a.m.