

CROSSBOW POINT CONDOMINIUM CORPORATION SUITE USE AGREEMENT

As an Owner/Tenant I AGREE that my use of one or more Guest Suites is subject to the following:

1. During the current calendar year I have not utilized Guest Suites for more than a combined total of 16 days. (Note: based on availability, additional usage may be permitted)
2. **I will be in occupancy at Crossbow Point for all the days that I have guests occupying a Guest Suite.**
3. **I will be liable for costs** to repair Guest Suite damages and understand that payment is due upon receipt of invoice. In all cases such costs may be added to Owner's condominium assessment as a special levy to be paid by the regular monthly due date.
4. **Fees** for Guest Suite use are \$35.00 per day, plus a single \$30.00 cleaning charge. These fees are payable in full at the time of booking. Note that cancellation of a reservation must be received by the Board representative no later than one week prior to the date of arrival or the user fee will be forfeited (cleaning fee will be refunded).
5. **No Smoking** in Guest Suites. Non-compliance is subject to an additional \$250 fee plus cleaning charges.
6. **No pets *** in Guest Suites. Non-compliance is subject to an additional \$250 fee plus cleaning charges.
7. **Maximum number of persons** staying in each suite is 2 adults and 2 children. **Unaccompanied children under the age of 16** are not permitted in the Guest Suites. Non-compliance with each requirement is subject to an additional \$250 fee per daily incident.
8. **Children under the age of 18** years are not permitted to use the Amenities Building unless they are under direct parental supervision.
9. **Key(s) for the Guest Suite** will be returned to the Board's representative no later than Check-Out time. Alternatively, I and/or my guests may lock the Guest Suite door and slide the key(s) under the door upon leaving.
10. **The Board may revoke an Owner's/Tenant's Guest Suite privileges** if Owners/Tenants/Guests do not adhere to the requirements of this Agreement, the Condominium By-Laws and Rules.
11. **Check-in:** no earlier than 3:00 p.m. **Check-Out:** no later than 11:00 a.m. following the last full day of reserved Guest Suite use. (Unless otherwise specifically agreed in advance)

I further understand that:

1. Use is subject to the Owner being in good financial standing with the Condo Corporation as of the date(s) of use. Non-compliance results in loss of Use privileges by an Owner and any applicable Tenant.
2. Reservation and use of the Guest Suites is on a "first come, first served" basis.
3. Any dispute resulting from the use of the Guest Suite, or the conditions within this document, is to be referred to the Board for final decision.

I/we, _____, Owner(s)/Tenant(s) of # _____ 155/175 Crossbow Place, Canmore, Alberta have read and accept the above guidelines and procedures.

Guest Suite number: _____ Building number: _____

Dates of use: _____ to _____ (up to 7 consecutive days; any additional days based on availability)

(Owner/Tenant) Date: _____ (up to 6 months prior to rental)

(Board Representative) Date: _____

*Crossbow Point complies with Service Dogs Act, Alberta. Certified Service Dogs, along with their Certified handler, are permitted provided that copies of recognized documentation is provided in advance. Due to additional cleaning requirements, an additional cleaning charge of \$25 applies.